

CCC Chuen Yuen College
Team of Teacher Advisers for Alumni Affairs
Programme Plan for 2018-2019

I. Purpose

The teacher advisers for Alumni Affairs assist the Chuen Yuen College Alumni Association to achieve the following objectives:

1. To uphold the spirit of CCC Chuen Yuen College.
2. To foster and maintain fellowship among graduates of the School.
3. To encourage graduates of the School to join the Alumni Association as members.
4. To organize activities for the purpose of improving contacts among graduates and fostering better relationship between the School and its graduates.
5. To raise funds for the School for the purpose of establishing scholarships, bursaries, and other forms of financial aids to students, and for the implementation of other meaningful activities.

II. Present Situation

Strengths

1. The teacher advisers of the Association have been enthusiastic in offering caring support for the Association.
2. The office-bearers of the Association are well-educated and mature, and have shown genuine concerns for the well-being of the School.
3. The School and its teachers shall render generous support to the Association.
4. There has been generous financial support from graduates in donating scholarships in promoting a better academic atmosphere.
5. Alumni have also been generous in donating funds to support the organization of activities.
6. Greater support has been seen from younger Alumni in the past few years.

Weaknesses

1. Membership subscription fees are still the major source of income for the Association. The over-reliance on the membership fee revenue will severely limit the capability of the Association to cover the recurrent and other costs to support the operation of the Association and innovative school development projects.

Objectives of the year 2018-2019

1. To enhance the liaison between the office-bearers of the Association and its members, including those graduates who may not yet have become its members.
2. To help organize the AGM of the Association on 17th November 2018 and home coming and **Big Bowl Feast(盆菜宴)** for 2018, 2008, 1998, 1988 and 1978 graduates on the same day.
3. To assist the Association in the publication of newsletters.
4. To recruit members for the Association.
5. To assist the Association in raising funds for the setting up of scholarships and for organizing other activities
6. To prepare for the 50th School Anniversary Banquet which will be held on 16th November 2019.

IV. Work Schedule

The teacher advisers will assist the Association in the following activities to be launched in the school year 2018-2019.

1. The 24th Annual General Meeting will be held at 2:30 p.m. on 17/11/2018 in School Hall.
2. Three Newsletters will be published, probably in October 2018 and, in due course, in January 2019 and June 2019.
3. The Association will help select candidates for various scholarships.
4. Some graduates, especially scholarship donors, will be invited to deliver alumni scholarships during the Annual Speech Day and the Closing Assembly of the School to be held on 25/5/2019 and 8/7/2019 respectively.
5. An Ad Hoc team consists of Teacher Advisors and Directors will be formed to prepare for the **50th School Anniversary Banquet**.

V. Evaluation

1. At least 5% increase in the number of participants in the activities organized by the Association.
2. At least 2% increase in the number of new members.

VII. Division of Labour

Mr Lau Kwok Keung (Team Leader)

Mr Lee Hung Kei

Mrs. Lau Wong Ka Man

Mrs. Loo Wong Hang Shan