

CCC CHUEN YUEN COLLEGE

中華基督教會全完中學



**ANNUAL SCHOOL PLAN**

**周年校務計劃書**

**2018-2019**

# CCC Chuen Yuen College

## Annual School Plan

### 2018-2019

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THE HONG KONG COUNCIL OF THE CHURCH OF CHRIST IN CHINA  
VISION, MISSION AND CORE VALUES ON EDUCATION

中華基督教會香港區會

辦學願景、使命宣言、核心價值

願景 VISION STATEMENT

並肩培育豐盛生命，攜手見證基督大愛

Together we nurture the lives of our students  
Hand in hand we witness the Love of Christ

使命宣言 MISSION STATEMENT

我們願以基督愛心為動力，以人為本的信念，積極進取的態度，  
提供優質教育，啟發學生潛能，分享整全福音；  
培育學生成為良好公民，回饋社會，貢獻國家。

Motivated by the Love of Christ and convinced of the value of man, we strive to provide quality education to our students, to elicit their potential and to share with them the holistic views of the gospel. We also pledge to educate our students to be good citizens so that they can make a contribution to our society and our country.

核心價值 CORE VALUES

傳道服務、愛心關懷

有教無類、全人教育

積極進取、勇於承擔

Evangelism and Service, Loving and Caring  
Whole-person education for all  
Positive, Progressive and Commitment

## SCHOOL MISSION

CCC Chuen Yuen College is a Christian School founded by the Hong Kong Council of the Church of Christ in China (HKCCCC) in 1969. Embracing the HKCCCC's philosophy of holistic education and 'To Minister and Serve Through Schools', we are committed to providing quality education.

We strive to provide our students with a pleasant and harmonious learning environment, filled with respect, appreciation, love and care. We also work in partnership with parents, the church, the community and relevant organizations to foster the moral, intellectual, physical, social, aesthetic and spiritual development of our students.

It is our aspiration that our students will grow into individuals of integrity and noble character, whose love extends from self to neighbour, to our nation and to God. Our hope is that our students will always strive for excellence, exemplifying our school motto "Learn to discern and be perfect like God".

## 辦學宗旨

中華基督教會全完中學創辦於一九六九年，秉承中華基督教會香港區會「透過學校，傳道 服務」及「全人教育」的辦學精神，向學生提供優質教育服務。

本校致力為學生提供一個愉快和諧，充滿尊重、欣賞及愛的成長園地，並與家長、教會、社會及有關團體衷誠合作，讓學生於受業期間，於德、智、體、群、美、靈各方面，得到造就與建立。

本校期望每個學生都成長為一個愛己、愛人、愛國及愛神的有為青年，具優良品格、高雅情操、不斷求進，實踐「學以明道、完似天父」的校訓。

## Our Present Situation 2016

### Strengths :

1. The school is running according to the teachings of Jesus Christ, and we emphasize very much on the spiritual and ethical development of our students.
2. We have good school ethos. Students are willing to learn and well-behaved.
3. We have very good student-teacher relationship. Students are contented with the effectiveness of our teaching.
4. Our teachers are experienced and we have good teamwork.
5. Teachers are eager to learn through continuous professional development.
6. The school is a learning organization. We have a well organized management structure that facilitates our daily teaching and learning routine.
7. The school has developed a culture of self-evaluation that it can effectively learn about its weaknesses and implement new measures to improve.
8. We have very good support from various stake-holders like our sponsoring body, parent-teacher association as well as the alumni.
9. Students are given plenty of opportunities to explore their potentials.
10. We have a broad and balanced curriculum which can cater for the needs of students.

### Weakness :

1. Our students mainly come from families of low socioeconomic status. Their family supports are low. They depend very much on the school.
2. With poor family background, most students are deprived from various learning opportunities.
3. The self concept of our students is low. Their confidence is low and most of them have low motivation in learning.
4. Most of our students do not have long-term targets/aspirations of their learning & career path.
5. Students are weak in employing various learning strategies to tackle their learning tasks.
6. Increasing learning diversities pose additional teaching difficulties and reduce teaching effectiveness.

### Opportunities :

1. Maintaining an EMI school status enables us to have the chance to take in above average students, it is more likely for the school to have better outcomes in public examinations.
2. We have a well established IT infra structure which gives us a smooth transition to e-learning. Student learning can be enhanced.
3. Strong connection with external organization, such as with CUHK in career and life education project and other CCC schools provides us with a better chance to develop and provide a high quality education to students.

### Threats :

1. Teachers are overloaded with workload that comes with educational reforms and training needs. Reduction of the number of classes results in shrinking of teaching workforce, which in turn poses additional stress on the work load to teachers.
2. The drop in student population poses a threat to student intake. It adds uncertainties to the future development of the school.
3. To meet the trend of e-learning and STEM, teachers will need to enhance their mastery of new knowledge and technology.

CCC Chuen Yuen College  
School Development Plan 2016/17-2018/19

Theme : Be excel – Building the sense of achievement

Major Concerns	Targets (Outcome)	Time Scale (Please insert ✓)			A General Outline of Strategies
		Year 1	Year 2	Year 3	
A. Learning with self-fulfillment	✧ Students are motivated to learn, able to learn and have confidence to learn.	✓	✓	✓	<ul style="list-style-type: none"> <li>✧ To provide a rich learning opportunities</li> <li>✧ (To link up learning with life planning)</li> <li>✧ To consolidate students' self-regulating learning skills.</li> <li>✧ To enhance English proficiency of students.</li> <li>✧ To implement learning support to cater students' different learning needs</li> </ul>
	✧ The academic outcome of students are enhanced	✓	✓	✓	<ul style="list-style-type: none"> <li>✧ To strengthen the teaching effectiveness</li> <li>✧ To strengthen professional collaboration among teachers.</li> </ul>
B. Pursuing a Joyful and Purposeful Life	✧ Students are self-motivated and able to achieve their own goals.	✓	✓	✓	<ul style="list-style-type: none"> <li>✧ To develop a holistic career and life planning</li> </ul>
	✧ Students can unleash their potentials and be proud of themselves.	✓	✓	✓	<ul style="list-style-type: none"> <li>✧ To provide a rich co-curricular learning opportunities to students</li> </ul>

CCC Chuen Yuen College  
Annual School Plan 2018-19

Major Concern A : Learning with self-fulfillment

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	Action group(s)	Resources Required		
1. Students are motivated to learn, able to learn and have confidence to learn	1.1 To adopt teaching pedagogies to enhance students' high-order thinking skills. 1.1.1 Subject departments enhance direct instruction to support students' acquisition of a solid foundation of knowledge and skills. 1.1.2 Subject departments strengthen the teaching and learning strategies on enquiry approach and build students' competences on subject matters.	<ul style="list-style-type: none"> <li>- Over 90% of teachers agree that the specific pedagogy adopted facilitate more in-depth active learning at classroom level</li> <li>- Over 80% of students demonstrate the specific skills properly in tests and examinations.</li> </ul>	<ul style="list-style-type: none"> <li>- Departmental reports</li> <li>- Students' performance in tests / examinations</li> </ul>	Whole year	- All teachers			
	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%;">KLAs</td> <td>Focus</td> </tr> <tr> <td>Language Education</td> <td>Enhance reading and writing skills</td> </tr> <tr> <td>PSHE</td> <td>Infuse generic skills in an integrated manner to strengthen students' skills in doing high-order questions.</td> </tr> <tr> <td>Science Education Technology</td> <td>Implement STEM projects and fine-tune STEM curriculum</td> </tr> </table>						KLAs	Focus
KLAs	Focus							
Language Education	Enhance reading and writing skills							
PSHE	Infuse generic skills in an integrated manner to strengthen students' skills in doing high-order questions.							
Science Education Technology	Implement STEM projects and fine-tune STEM curriculum							
	1.1.3 Subject departments will implement co-curricular activities to unleash students' learning capacity as well as enhance students' satisfaction from learning experiences.	<ul style="list-style-type: none"> <li>- Over 80% of participants will show positive feedback and agree that the activities can enhance their learning experience.</li> </ul>	<ul style="list-style-type: none"> <li>- Departmental reports</li> </ul>			<ul style="list-style-type: none"> <li>- Budget (slogans, banners, books) for co-curricular activities</li> </ul>		

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	Action group(s)	Resources Required																
	<table border="1"> <tr> <td data-bbox="300 217 490 248">Subject</td> <td data-bbox="490 217 813 248">Learning activity</td> </tr> <tr> <td data-bbox="300 248 490 316">English Language</td> <td data-bbox="490 248 813 316">Debate / forums/ competitions</td> </tr> <tr> <td data-bbox="300 316 490 416">Chinese Language, Putonghua</td> <td data-bbox="490 316 813 416">Competitions / overseas study trip</td> </tr> <tr> <td data-bbox="300 416 490 448">PSHE</td> <td data-bbox="490 416 813 448">Visits / outings / field trips</td> </tr> <tr> <td data-bbox="300 448 490 480">LS</td> <td data-bbox="490 448 813 480">Visits / competitions</td> </tr> <tr> <td data-bbox="300 480 490 547">Science + Technolgy KLA</td> <td data-bbox="490 480 813 547">Competitions / Learning activities related to STEM</td> </tr> <tr> <td data-bbox="300 547 490 579">Art KLA</td> <td data-bbox="490 547 813 579">Competitions</td> </tr> <tr> <td data-bbox="300 579 490 611">PE</td> <td data-bbox="490 579 813 611">Competitions</td> </tr> </table>	Subject	Learning activity	English Language	Debate / forums/ competitions	Chinese Language, Putonghua	Competitions / overseas study trip	PSHE	Visits / outings / field trips	LS	Visits / competitions	Science + Technolgy KLA	Competitions / Learning activities related to STEM	Art KLA	Competitions	PE	Competitions					<ul style="list-style-type: none"> <li>- One-off Grant for the promotion of Chinese history culture</li> </ul>
Subject	Learning activity																					
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	<p>1.2 To deploy IT in education to sustain self-regulated learning / facilitate classroom interactive learning / facilitate teachers' feedback to enhance teaching and learning effectiveness.</p> <p>1.2.1 The eLearning Steering Team will continue to maintain effective classroom setting and technical support for eLearning.</p> <p>1.2.2 The eLearning Steering Team will continue to coordinate all subjects to implement eLearning.</p> <p>1.2.3 The eLearning Steering Team will continue to organize the professional development activities to enhance teacher's competences on eLearning applications.</p>	<ul style="list-style-type: none"> <li>- All subjects implement eLearning lesson according to the scheme of work coordinated by the eLearning Steering Team.</li> <li>- All subject departments established a departmental eLearning policy.</li> </ul>	<ul style="list-style-type: none"> <li>- Number of subjects and lessons using iPads in lessons.</li> </ul>	Whole year	<ul style="list-style-type: none"> <li>- All subject departments</li> <li>- eLearning Steering Team</li> </ul>	<ul style="list-style-type: none"> <li>- Teaching Assistants</li> <li>- Teaching packages related in eLearning</li> </ul>																



Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	Action group(s)	Resources Required
	<p>1.3 To develop students' sense of achievement via</p> <p>i) revising subjects' homework policy by strengthening constructive teachers' feedback to induce students with positive attitude in doing homework.</p> <p>ii) providing different varieties of homework to address to students' learning needs at all levels.</p>	<ul style="list-style-type: none"> <li>- 80% of students agreed they can do their homework with confidence.</li> <li>- Each department demonstrates one homework assignment in junior forms that shows the design of diversified learning tasks.</li> </ul>	<ul style="list-style-type: none"> <li>- Departmental reports</li> <li>- Exercise books inspection</li> </ul>	Whole year	<ul style="list-style-type: none"> <li>- All teachers</li> </ul>	
	<p>1.4 To improve the assessment strategies to enhance learning effectiveness.</p> <p>1.4.1 All subject department revise the P-I-E. policy via the use of internal and external assessment result to improve teaching and learning.</p> <p>1.4.2 Subject departments continue the policy of inducing students to do self / peer assessment to help students identify their strengths and weaknesses and guide them to set and refine goals to improve themselves.</p> <p>1.4.3 Subject departments will review and evaluate the 4:3:3 mode of assessment in setting test / examination papers to cater for learner diversity.</p>	<ul style="list-style-type: none"> <li>- Subject Panels incorporate assessment policies in the scheme of work at all levels.</li> <li>- All subject panels devise action plans for improvement for both internal and external assessments.</li> </ul>	<ul style="list-style-type: none"> <li>- Departmental reports</li> <li>- Test and examination results</li> </ul>	Whole year	<ul style="list-style-type: none"> <li>- All teachers</li> <li>- Academic Committee</li> </ul>	<ul style="list-style-type: none"> <li>- Support from external educational institutions.</li> </ul>

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	Action group(s)	Resources Required
2. Students' academic performance is enhanced.	<p>2.1 To continue the streaming policy in junior forms to support effective teaching and learning.</p> <p>2.1.1 Streamed groups teaching will be continued in S1 – S3 English Language and S1 – S2 mathematics.</p> <p>2.1.2 Adjustment in curriculum content will be applied in the remedial groups.</p>	<ul style="list-style-type: none"> <li>- Over 80% of students agree their learning needs are catered for.</li> <li>- Improvement in passing / credit percentage in tests and examinations compared with last year.</li> </ul>	<ul style="list-style-type: none"> <li>- Teachers' observation</li> <li>- Departmental reports</li> <li>- Tests and examinations result</li> </ul>	Whole year	<ul style="list-style-type: none"> <li>- Academic Committee</li> <li>- English department</li> <li>- Mathematics department</li> </ul>	
	<p>2.2 To implement a 7 day – 7 period cycle in the 2018-19 school term to maximize the number of learning hours for the formal curriculum.</p> <p>2.3 To review the Technology KLA for the development of students' technology literacy</p>	<ul style="list-style-type: none"> <li>- The number of lessons of most subjects are increased.</li> <li>- The completion of the S1-S3 curriculum on Technology Education</li> </ul>	<ul style="list-style-type: none"> <li>- Departmental reports</li> </ul>		<ul style="list-style-type: none"> <li>- Academic Committee</li> <li>- All related subject departments</li> </ul>	
	<p>2.4 To continue the supporting measures to facilitate junior form students to learn in English.</p> <p>2.4.1 Collaboration between EMI subjects and English Department on designing appropriate framework for the chosen subject-relating reading texts.</p> <p>2.4.2 Related subject departments will hold learning activities to enable students to learn in English with confidence.</p>	<ul style="list-style-type: none"> <li>- Over 90% of teachers find the suggestions useful in helping students to read for learning.</li> <li>- Over 70% of participants complete at least two activities and over 70% of participants meet the</li> </ul>	<ul style="list-style-type: none"> <li>- Departmental reports</li> <li>- Test and examination results</li> </ul>	Whole year	<ul style="list-style-type: none"> <li>- All EMI subject departments</li> </ul>	

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	Action group(s)	Resources Required
	<p>2.4.3 Related subject departments enhance the reading element in S1-3</p> <p>a. using the online English learning platform to facilitate students to learn in English.</p> <p>b. Promoting at least two titles per form per year.</p> <p>2.4.4 Related subject departments will incorporate the following items in the pre-S1 special programme to help less able students to learn in English:</p> <p>a. Continue to use teaching strategies developed to consolidate students' reading skills.</p> <p>b. Provide audio support to students on selected vocabulary items / paragraphs of textbooks.</p> <p>c. Worksheets on vocabulary support.</p>	<p>language target set for the activities.</p> <p>- (a) Over 80% of students complete the reading tasks set.</p> <p>- (b) Each subject department conducts a class-based wrapping-up activity of the chosen titles.</p> <p>- (b) 40% of students loan the chosen titles.</p>	<p>- Departmental reports</p> <p>- Departmental reports</p>	<p>Whole year</p> <p>Whole year</p>	<p>- All EMI subject departments</p> <p>- All EMI subject departments</p>	

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	Action group(s)	Resources Required
	<p>2.4.4.1 The English Language Department will hold an after-school remedial programme in S1.</p> <p>2.4.4.2 Related subject departments will hold pre-test revision classes for a focused group of students before the test cycle to develop students' revision habit.</p>	<ul style="list-style-type: none"> <li>- 80% of the students find it useful in dealing with their daily homework and 60% of the students improve in pronunciation.</li> </ul>				
<p>3. To enhance teachers' capacity to motivate students to do active learning.</p>	<p>3.1 Subject departments will continue to conduct professional exchange of pedagogies related to active learning in each term to enhance students' active learning capacity.</p> <p>3.1.1 Each teacher has to participate in peer classroom observation at least once in each term, either to observe or to be observed.</p> <p>3.1.2 Each teacher has to attend workshops / seminars / conferences organized by EDB or other educational institutions to enhance his/her capacity for the on-going curriculum reform.</p>	<ul style="list-style-type: none"> <li>- Subject-based policy on the enhancement of teaching professional in related to the changing curriculum reform will be devised and documented</li> <li>- In-house subject-based sharing sessions will be held at least once in each term.</li> <li>- Over 90% of teachers give positive feedback to peer classroom observation.</li> <li>- All teachers attend at least one related workshop /</li> </ul>	<ul style="list-style-type: none"> <li>- Feedback about brainstorming sessions</li> <li>- Feedback from teachers</li> </ul>	Whole year	<ul style="list-style-type: none"> <li>- All teachers</li> </ul>	<ul style="list-style-type: none"> <li>- Scheduling of brainstorming sessions for teachers</li> </ul>

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	Action group(s)	Resources Required								
	<p>3.1.3 Subject departments will join / buy services supplied by EDB or other educational institutions to enhance teachers' competency.</p> <table border="1" data-bbox="300 347 810 705"> <thead> <tr> <th data-bbox="300 347 495 411">Subject department</th> <th data-bbox="495 347 810 411">Program</th> </tr> </thead> <tbody> <tr> <td data-bbox="300 411 495 480">The Chinese department</td> <td data-bbox="495 411 810 480">School-based Support Services</td> </tr> <tr> <td data-bbox="300 480 495 608">The Chinese department</td> <td data-bbox="495 480 810 608">The Mainland-Hong Kong Teachers Exchange and Collaboration Program</td> </tr> <tr> <td data-bbox="300 608 495 705">The liberal studies department</td> <td data-bbox="495 608 810 705">The Quality School Improvement Project</td> </tr> </tbody> </table> <p>3.1.4 Professional exchange with the Mainland Sister School will be organized to enhance students' horizon</p>	Subject department	Program	The Chinese department	School-based Support Services	The Chinese department	The Mainland-Hong Kong Teachers Exchange and Collaboration Program	The liberal studies department	The Quality School Improvement Project	<ul style="list-style-type: none"> <li>- seminar in each term.</li> <li>- 85% of S1 teachers of Chinese department give positive feedback to EDB Supportive Program.</li> <li>- The compilation of reading and writing learning packages of S1 Chinese.</li> <li>- 80% of teachers participating in the MST give positive feedback.</li> <li>- All senior liberal studies teachers agree their assessment literacy are enhanced via collaborative lessons preparation and classroom observation.</li> <li>- 80% of participants give positive feedback to the exchange programmes.</li> </ul>	-		-	-
Subject department	Program													
The Chinese department	School-based Support Services													
The Chinese department	The Mainland-Hong Kong Teachers Exchange and Collaboration Program													
The liberal studies department	The Quality School Improvement Project													

Major Concern B : Pursuing a Joyful and Purposeful Life

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	Action group(s)	Resources Required
1. Students are self-motivated and able to achieve their own goals.	<p>1.1 To develop a holistic career and life planning.</p> <p>1.1.1 The Careers Committee will revise the curriculum of Career and Life Planning Education in order to enhance:</p> <p>a) self understanding &amp; development</p> <p>b) Career exploration</p> <p>c) Career planning and management</p> <p>1.1.2 Staff development workshops (whole staff) on concepts of career guidance and life planning will be conducted with the cooperation of CLAP for Youth @JC.</p>	<p>✧ Over 90% of students are satisfied with the curriculum that can let them explore more in different areas.</p> <p>✧ Over 90% of S6 students are satisfied with their career planning.</p> <p>✧ Over 90% of teachers are satisfied with the performance of students in this curriculum.</p> <p>✧ Over 80% of teachers are satisfied with the training workshops.</p>	<p>- Report on APASO Survey</p> <p>- Departmental reports</p> <p>- Interview with students</p> <p>- Evaluation reports of CLAP projects</p>	Whole year	<p>✧ Career Committee</p> <p>✧ Extracurricular Activities Committee</p> <p>✧ Discipline Committee</p> <p>✧ Guidance Committee</p> <p>✧ Religious Committee</p> <p>✧ Moral and Civic Education Committee</p> <p>✧ Alumni</p> <p>✧ Parent &amp; Teacher Association</p> <p>✧ Subject departments</p> <p>✧ CLAP project</p>	

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	Action group(s)	Resources Required
	<p>1.2 To cultivate an environment to promote students' sense of achievement.</p> <p>1.2.1 Students are striving for their goals which are set at the beginning of each term with their form teachers.</p> <p>1.2.2 Students are able to enhance their self understandings and sense of belongings through various class and form competitions.</p>	<p>✧ Over 80% of students can mostly achieve their goals.</p> <p>✧ Over 80% of students show positive feedback.</p>	<ul style="list-style-type: none"> <li>- Report on APASO Survey</li> <li>- Interview with students</li> <li>- Form teacher report</li> </ul>	Whole year	<ul style="list-style-type: none"> <li>✧ Discipline Committee</li> <li>✧ Guidance Committee</li> <li>✧ Extracurricular Activities Committee</li> <li>✧ Religious Committee</li> <li>✧ Moral and Civic Education Committee</li> <li>✧ Careers Committee</li> <li>✧ Form teachers</li> </ul>	

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	Action group(s)	Resources Required
2. Students enjoy their school life.	<p>2.1 To provide rich co-curricular learning opportunities to students.</p> <p>2.1.1 Student leaders with the collaboration of the Extracurricular Activities Committee organize various activities for students.</p> <p>2.1.2 Form and Class Competitions by the Extracurricular Activities Committee are conducted to enrich and increase students' learning opportunities.</p> <p>2.1.3 Various extended-learning activities are organized to promote the all-round development of students.</p>	<p>◇ Over 60% trained leaders have organized at least one activity.</p> <p>◇ Over 3% of the trainees feel confident in joining the gifted leadership training course held by the HK Academy for Gifted Education.</p> <p>◇ Over 80% of students agree that these competitions can enrich and increase their learning opportunities.</p> <p>◇ Over 80% of students agree that these extended-learning activities can help to develop different skills.</p> <p>◇ Over 90% of students feel proud to demonstrate their good work.</p>	<p>◇ Reports of the related activities</p> <p>◇ Interviews with students</p> <p>- Reports of Extra-curricular Activities Committee</p> <p>- Questionnaires</p> <p>- Departmental reports</p> <p>- Stakeholders Survey</p> <p>- Spectator's feedback board with appreciation stickers.</p>	Whole year	<p>- Extracurricular Activities Committee</p> <p>- All Teachers</p> <p>- Clubs, Houses, Societies</p>	<p>- Diversity Learning Grant</p> <p>- Capacity Enhancement Grant</p> <p>- School-based After-School Learning and Support Programmes (Community-based Projects)</p> <p>- The Hong Kong Jockey Club Life-wide Learning Fund</p> <p>- Teaching Assistants</p>



Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	Action group(s)	Resources Required
	<p>2.1.4 The Extra-curricular Activities Committee will conduct</p> <ul style="list-style-type: none"> <li>a) exhibitions of students' good work;</li> <li>b) discussion and reflection forums in               <ul style="list-style-type: none"> <li>(i) classrooms (twice a term);</li> <li>(ii) Chuen Yuen Culture Square (twice a term);</li> <li>(iii) School Assembly (once a term);</li> <li>(iv) e-classroom,</li> </ul> </li> </ul> <p>to celebrate and appreciate students' achievements.</p> <p>2.1.5 Set up a Celebration Corner on the school website to honour the prize winners.</p>	<p>✧ Over 70% of students show appreciation during the discussion sessions.</p> <p>✧ Over 70% of students show positive feedback.</p>				

Use of Capacity Enhancement Grant 2018-19  
**Employment of Teaching Assistant (English )**  
Proposal 1

**Task Area**

Teaching Assistant for English Department and LAC

**Major Area of Concern**

To facilitate the work of the English department and the other EMI departments, with particular concern in the following areas:

- LAC Reading Scheme & English Extensive Reading Scheme
- Matters related to cross-curricular collaboration between English and other EMI content-based subjects
- KM of SBA, TSA, DSE
- Remedial and enrichment classes
- Substitute teacher and supervision of after-school / lunch time lessons
- Preparation of course materials and supplementary materials
- Clerical and administrative duties of the department and the school

**Implementation Plan**

A teaching assistant will be employed from September 2018 to August 2019

**Benefits anticipated**

1. Teachers' extra workload will be relieved
2. Students will be better supervised and taken care of in after-school / lunch time learning activities

**Implementation Schedule**

September 2018 to August 2019

**Resources Required**

Salary(with MPF) -  $\$15,800 \times 12 \times 1.05 = \$199,080.00$

**Performance Indicators**

Work records, teachers' feedback & Appraisal report

**Person-in-charge**

Miss Leung Po Ling & Mr. Chan Ki Yeung

Use of Capacity Enhancement Grant 2018-19  
Employment of a Teacher Assistant (LS)  
Proposal 2

**Aim**

Enhancement of teacher capacity.

**Implementation Plan :**

1. To assist teachers in preparing teaching materials for senior and junior forms,
2. To assist teachers in running lesson-time class activities or after-school LS activities especially on Saturday.
3. To assist department to take minutes.
4. To assist department in running LS Club for organizing activities.

**Benefits Anticipated**

1. Teacher workload could be reduced in less administrative work.
2. Establish various resources and materials for LS.
3. Better support in enrichment to students taking LS.

**Implementation Schedule**

From 1 September 2018 to 31 August 2019

**Resources Required**

Salary(with MPF) -  $\$15,800 \times 12 \times 1.05 = \$199,080.00$

**Performance Indicators**

1. Delivery of data/resource materials.
2. Number of hours in conducting extensive activities of LS.
3. Satisfactory of LS teachers.

**Assessment Mechanism**

1. Teachers' feedback on the material produced.
2. Students' participation.
3. Performance appraisal on the teacher assistant by LS panel head.

**Person-in-charge**

Mrs. LI KO Hui-yan

Use of Capacity Enhancement Grant 2018-19  
Employment of a Teaching Assistant (Mathematics)  
Proposal 3

**Aim**

Enhancement of teacher capacity

**Implementation Plan :**

Employment of a Teaching Assistant

1. To assist teachers in preparing teaching materials in teaching.
2. To assist Mathematics teachers in running after-school tutorial lessons and related activities.
3. To provide administrative and clerical supports to department, such as taking minutes, typing and filing etc

**Benefits anticipated**

1. Teachers' workload can be reduced
2. Better support in enrichment and remedial measures to students
3. Better support in conducting measures related to school major concerns

**Implementation Schedule**

9/2018 to 8/2019

**Resources required**

Salary(with MPF) -  $\$15,800 \times 12 \times 1.05 = \$199,080.00$

**Performance Indicators**

1. Delivery of data / resource materials
2. Number of hours in conducting tutorials / revision classes
3. Satisfaction of teachers

**Assessment Mechanism**

1. Teachers' feedback on the materials produced
2. Students' participation
3. Performance appraisal on the teaching assistant

**Persons-in-charge**

Mr. Tang Shu Yan

Miss Shiu Sheung Yeung

Use of Capacity Enhancement Grant 2018-19  
Employment of a Teaching Assistant (Science)  
Proposal 4

**Aim**

Enhancement of teacher capacity

**Implementation Plan : Employment of a Teaching Assistant**

1. To assist teachers in preparing teaching materials for Physics, Chemistry, Biology, and Integrated Science (I.S.) in teaching.
2. To assist Science teachers in organizing and running science and STEM related activities, practical examinations, project learning, and after-school tutorial classes.
3. To assist departments to build up questions bank, to scan department / KLA document (minutes, laboratory inspection record, examination papers and test papers) in electronic form and to analyze data collected through questionnaire.

**Benefits anticipated**

1. Teachers' workload can be reduced
2. Building up of departmental electronic database
3. Better support in enrichment and remedial measures to students
4. Better support in conducting measures related to school major concerns

**Implementation Schedule**

9/2018 to 8/2019

**Resources required**

Salary(with MPF) -  $\$15,800 \times 12 \times 1.05 = \$199,080.00$

**Performance Indicators**

1. Delivery of data / resource materials
2. Number of hours in conducting tutorials / revision classes
3. Satisfaction of teachers

**Assessment Mechanism**

1. Teachers' feedback on the materials produced
2. Students' participation
3. Performance appraisal on the teaching assistant by relevant panel heads

**Persons-in-charge**

Mr. Lau Kwok-keung (Physics)  
Mr. Kwok Chi-fung (Chemistry)  
Mr. Ng Chap-fai (Biology)  
Mrs. Wong Tsang Yuk Ngor (Junior I.S.)

Use of Capacity Enhancement Grant 2018-19  
Employment of a teacher assistant (PSHE)  
Proposal 5

## **Aim**

Enhancement of teacher capacity.

## **Implementation Plan :**

Employment of a Teacher Assistant

1. To assist teachers in preparing teaching materials for EMI teaching for PSHE subjects.
2. To assist teachers in running after-school tutorial lessons.
3. To assist Academic Committee in running homework class after-school and the Morning Reading Scheme.
4. To take up invigilation in tests and examinations.
5. To free teachers from non-teaching chores e.g. class substitution.
6. To assist teachers to supervise the post-Mock revision for S6.
7. To assist the implementation of Project Learning in LS (S2-S3) and cross-subjects activities.
8. To assist form teachers to collect school circulars.
9. To assist Committees to take minutes.

## **Benefits Anticipated**

1. Teacher workload can be reduced in the following ways:
  - i. number of substitution lessons can be reduced
  - ii. less invigilation hours
  - iii. less administrative work
2. Building up various question banks, and resource materials for PSHE subjects.
3. Better support in enrichment and remedial measures to students.
4. Better support in conducting measures related to school major concerns.

## **Implementation Schedule**

From September 2018 to August 2019

## **Resources Required**

Salary(with MPF) -  $\$15,600 \times 12 \times 1.05 = \$199,080.00$

## **Performance Indicators**

1. Delivery of data / question banks / resources materials.
2. Number of invigilation hours / substitution lessons provided by the teacher assistant.
3. Number of hours in conducting tutorials / study groups / homework classes / Morning Reading Scheme.
4. Satisfactory of teachers.

## **Assessment Mechanism**

1. Teachers' feedback on the materials produced.
2. Students' participation.
3. Performance appraisal on the teacher assistant by the relevant panel heads / Committee heads.

## **Person-in charge**

Mr. CHEUNG Ka-lok

Use of Capacity Enhancement Grant 2018-19  
Employment of Teaching Assistant (**e-Learning**)  
Proposal 6

**Aim**

Enhancement of teacher capacity.

**Major Area of Concern**

1. To assist teachers in preparing e-Learning teaching and learning materials
2. To assist teachers in preparing lesson plan on Learning Management System (LMS)
3. To assist teachers in conducting e-Learning lessons
4. To facilitate the preparation work of S1-3 Life-wide Learning Day
5. To apply e-Learning elements on S1-3 Project Learning
6. To support the e-Learning sharing seminar / workshop among teachers

**Implementation Plan**

A teaching assistant will be employed from September to August

**Benefits anticipated**

1. Better support in Learning Management System (LMS) and Management Device Management (MDM)
2. Establish e-Learning resources and materials for different subjects
3. Better support in conducting e-Learning lessons

**Implementation Schedule**

September 2018 to August 2019

**Resources Required**

Salary(with MPF) -  $\$15,800 \times 12 \times 1.05 = \$199,080.00$

**Performance Indicators**

1. Delivery of e-Learning teaching materials
2. Number of hours in conducting e-Learning lessons / activities
3. Satisfaction of teachers

**Assessment Mechanism**

1. Teachers' feedback on the materials produced.
2. Performance appraisal on the teacher assistant by the relevant panel heads

**Person-in-charge**

Mr. Hung Shu, Mr. Wan Tak Kin

Use of Capacity Enhancement Grant 2018-19  
Employment of Teaching Assistant (CLP)  
Proposal 7

**Aim**

Enhancement of teacher capacity.

**Major Area of Concern**

To facilitate the work of the career and life planning education.

**Implementation Plan**

A teaching assistant will be employed from September to August.

**Benefits anticipated**

1. More support in conducting career activities organized by the Career Committee.
2. Students will be better supervised and taken care of in career activities.

**Implementation Schedule**

September 2018 to August 2019

**Resources Required**

Salary(with MPF) -  $\$15,800 \times 12 \times 1.05 = \$199,080.00$

**Performance Indicators**

1. Number of hours in conducting related activities organized by the Careers Committee.
2. Number of invigilation hours / substitution lessons provided by the teacher assistant.

**Assessment Mechanism**

1. Students' participation in activities organized.
2. Performance appraisal on the teacher assistant by the relevant heads.

**Person-in-charge**

Mrs. Loo Wong Hang Shan



Use of Capacity Enhancement Grant 2018-19  
Employment of Teaching Assistant (MCED and Chinese)  
Proposal 8

## **Aim**

Enhancement of teacher capacity

## **Implementation Plan:**

1. To assist teachers in preparing teaching materials for moral and civic education lessons and Chinese lessons
2. To assist teachers in running lesson-time class activities, after-school Chinese related activities and activities held especially on Saturdays.
3. To assist Moral and Civic Education Committee in running Lei Tak Association for organizing activities, especially those held on Saturdays.
4. To assist Moral and Civic Education Committee and Chinese Department to build up question bank, to scan department documents such as minutes, examination papers and test papers into electronic form and to analyze data collected through questionnaires.
5. To assist Moral and Civic Education Committee and Chinese Department to take minutes.

## **Benefits Anticipated**

1. Teacher workload could be reduced.
2. Better support in carrying out measures related to school major concerns could be given.

## **Implementation Period**

From 1<sup>st</sup> September, 2018 to 31<sup>st</sup> August, 2019

## **Expenses**

Salary(with MPF) - \$15,800 x 12 x 1.05 = \$199,080.00

## **Performance Indicators**

1. Punctual and accurate delivery of data/resource materials.
2. Number of hours in conducting extensive activities for the committee and the department.
3. Satisfactory Response from the members of Moral and Civic Education Committee and Chinese Department.

## **Assessment Mechanism**

1. Teachers' feedback on the material produced
2. Students' participation
3. Performance appraisal by MCED Committee head / Chinese Department panel head

## **People-in-charge**

Mr. Chan Ki Yeung (MCEd) and Miss Lai Mei Fung (Chinese Department)

Use of Capacity Enhancement Grant 2018-19  
Employment of Sport Assistant  
Proposal 9

**Task Area**

Multiple-Intelligence Development (Bodily-kinesthetic intelligence)

**Major Area of Concern**

Enhance teachers' capacity in school team's training and improve the efficacy of the P.E. Department.

**Implementation Plan**

One part-time sport assistant is employed to:

1. Assist in managing PE assets and clerical work
2. Assist in the events of athletic meets and swimming gala
3. Provide support in school team training
4. Assist teachers in leading students to different competitions

**Benefits Anticipated**

Support to the athletes and the department are expected.

**Implementation Schedule**

September 2018 to August 2019

**Resources Required**

Basic salary: \$70 x 40 hours/month x 8 months

Total: \$22,400.

**Performance Indicator**

Satisfaction of PE teachers

**Teacher-in-charge**

Mrs. P. Y. Kwok

Use of Capacity Enhancement Grant 2018-19  
Reading Pal Tutor Training  
Proposal 10

**Task Area**

English Reading Pal Tutor Training

**Major Area of Concern**

To provide training for a selected group of S2 and 3 students as English “reading tutors” on how to lead a small group of S1 students in areas of English reading strategies, reading aloud skills, leadership and communication skills.

**Implementation Plan**

Three 2-hour training workshops on introducing the program and ways to implement this program effectively.

**Benefits anticipated**

- A group of English reading pal tutors will be trained to help the junior form students in English reading and speaking skills
- Students involved, both tutors and tutees, will have better performance in speaking skills
- Tutors will have improvement in leadership and organization skills

**Implementation Schedule**

July 2018

**Resources Required**

\$800 x 6 = \$4,800

**Successful Criteria**

Tutors will conduct the English reading sharing session in the morning reading period once a week. Their performance and effectiveness of the scheme will be assessed in the mid-term and year end by evaluation questionnaires and English speaking examination performance. 90% of students are satisfied with the course and find the scheme useful.

**Person-in-charge**

Miss Leung Po Ling & Mr. Chan Ki Yeung

# Use of Capacity Enhancement Grant 2018-19

## Story Telling Class (S1) Proposal 11

### **Task Area**

An English programme targeted at the above-average students to enhance their interest in language arts and confidence in speaking.

### **Implementation Plan**

- 1.1 class of 8 90-minute sessions will be held on Saturday
2. Class size: 20 students

### **Benefits Anticipated**

The group of participants will have in-depth training in techniques of story-telling and confidence building. Their interest in language arts will be enhanced. A better examination performance is also expected in the oral examination.

### **Implementation Schedule**

Oct 2018 to Dec 2018

### **Resources Required**

Programme Fee - \$950 x 1.5 hours x 8 sessions = \$11,400.  
Total - \$11,400.

### **Person-in-charge**

Mr. Chan Ki Yeung

### **Performance Indicators**

1. Assessment report given by the service provider
2. Participants' feedback
3. Teachers' feedback on class performance

### **Successful Criteria**

90% of students or above will find the course useful and can demonstrate an improvement in oral performance.

## Use of Capacity Enhancement Grant 2018-19

### English Ambassador (S2)

#### Proposal 12

#### **Task Area**

An English programme targeted at the above-average students to develop their communication skills and public speaking skills. They also learn how to design booth games and conduct English activities during English Weeks 1 and 2.

#### **Implementation Plan**

1. ONE class of eight 90-minute sessions will be held on Saturday
2. Class size: 20 students

#### **Benefits Anticipated**

The group of participants will have in-depth training in interacting with others and speaking in public. Improvement in their speaking skills and confidence is expected in the oral examination. Participants may also help in designing the booth games and conducting English-related activities in school.

#### **Implementation Schedule**

Oct 2018 to Dec 2018

#### **Resources Required**

Programme Fee - \$1,050 x 1.5 hours x 8 sessions = \$12,600.  
Total - \$12,600.

#### **Person-in-charge**

Mr. Chan Ki Yeung

#### **Performance Indicators**

1. Assessment report given by the service provider
2. Participants' feedback
3. Teachers' feedback on class performance

#### **Successful Criteria**

90% of students or above will find the course useful and can demonstrate an improvement in oral performance.

# Use of Capacity Enhancement Grant 2018-19

## Docudrama Course (S3) PROPOSAL 13

### **Task Area**

An English programme targeted at the above-average students to enhance their interactional speaking skills in stress and intonation. Students will also write scripts for social issues they choose for the drama production.

### **Implementation Plan**

1. ONE class of eight 90-minute sessions will be held on Saturday
2. Class size: 20 students

### **Benefits Anticipated**

The group of participants will have in-depth training in learning script writing and interacting with others in specific context. Improvement in their speaking skills and confidence is expected in the oral examination.

### **Implementation Schedule**

Oct 2018 to Dec 2018

### **Resources Required**

Programme Fee - \$1,050 x 1.5 hours x 8 sessions = \$12,600.  
Total - \$12,600.

### **Person-in-charge**

Mr. Chan Ki Yeung

### **Performance Indicators**

1. Assessment report given by the service provider
2. Participants' feedback
3. Teachers' feedback on class performance

### **Successful Criteria**

90% of students or above will find the course useful and can demonstrate an improvement in oral performance.

# Use of Capacity Enhancement Grant 2018-19

## Student Reporter Training (S4) Proposal 14

### **Task Area**

An English programme targeted at the above-average students to enhance their speaking skills, presentation skills and speech delivery. Students will also write scripts for social issues they choose for the presentation.

### **Implementation Plan**

1. ONE class of six 90-minute sessions will be held on Saturday
2. Class size: 16 students

### **Benefits Anticipated**

The participants will have in-depth training in watching news reports, learning script writing and presenting a social issue verbally. Improvement in their speaking skills and confidence is expected in the oral examination.

### **Implementation Schedule**

October – December 2018

### **Resources Required**

Course fee - \$1,100 x 1.5 hours x 6 sessions = \$9,900.

### **Person-in-charge**

Miss Leung Po Ling

### **Performance Indicators**

1. Assessment report given by the service provider
2. Participants' feedback
3. Teachers' feedback on class performance

### **Successful Criteria**

90% of students or above will find the course useful and can demonstrate an improvement in oral performance.

## Use of Capacity Enhancement Grant 2018-19

### English Writing tutorial class (S5) Proposal 15

#### **Task Area**

English Writing tutorial class for S5 average -high achievers

#### **Major Area of Concern**

To enhance students' English writing proficiency in short stories writing and social issue commenting

#### **Implementation Plan**

1. The writing classes will be held in 2 sessions:  
October – December 2018    Short Stories & Popular Culture  
March – May 2019            Social Issues
2. Two identical classes will be held in each designated period
3. Class size: around 10-12 students a class.

#### **Benefits anticipated**

Students will be better equipped for the English writing paper of DSE.

#### **Implementation Schedule**

Mid-October to December 2018 and Mid-March to May 2019

#### **Resources Required**

Salary for tutors: \$350/hr x 2 hours x 6 sessions x 2 classes x 2 sessions  
= \$16,800

#### **Performance Indicators**

1. Course participants' performance in class and in coursework assignments tests and examinations.
2. Feedback from course tutors, course participants and subject teachers.

#### **Person-in-charge**

Miss Leung Po Ling

#### **Successful Criteria**

90% of students are satisfied with the course and 70% demonstrate a progress as shown in their English writing examination



# Use of Capacity Enhancement Grant 2018-19

## Mathematics Enrichment Programme Proposal 16

### **Task Area**

Mathematics Enrichment Programme for Junior form able students.

### **Major Area of Concern**

To enhance students' ability on problem solving and logic thinking.

### **Implementation Plan**

1. Class size: around 15 to 20 students a class.
2. 9 sessions held on weekday afterschool.
3. Each session lasts for 75 minutes.

### **Benefits anticipated**

1. Students will be better equipped for Mathematics Competitions.
2. Students will explore in different areas of Mathematics.

### **Implementation Schedule**

Early October 2018 to April 2019

### **Resources Required**

Salary for tutor –  $\$600 \times 9 = \$5400$  (\$600 per session)

### **Performance Indicators**

1. Feedback from course participants.
2. Post test result from course participants.

### **Person-in-charge**

Miss Shiu Sheung Yeung

# Use of Capacity Enhancement Grant 2018-19

## Extended Training for School Teams

### Proposal 17

#### **Aim**

To provide systematic and professional training programme for school teams

#### **Major Area of Concern:**

1. To provide students with more opportunities to participate in sports so as to promote a sporting culture in school campus;
2. To encourage students to participate in sports on a regular basis and develop a healthy and active lifestyle;
3. To raise the sport performance standard among students and identify potential student athletes for further training

#### **Implementation Plan**

Coaches will be hired to train the members of the following teams throughout the school year:

- a. Basketball Team
- b. Swimming Team
- c. Table Tennis Team
- d. Tennis Team
- e. Volleyball Team
- f. Football
- g. Badminton

#### **Benefits**

1. More varieties of training can be provided to talented students.
2. Teachers' burden can be shared with coaches.
3. Better results in the Inter-school and the Open competitions

#### **Budget**

Brief Description of items required	Estimated Unit Price (\$)	Quantity Required (hrs)	Estimated Amount (\$)	Total Amount (\$)
a. Basketball Team	200/hr	120	24,000	24,000
b. Swimming Team	220/hr	100	22,000	22,000
c. Table Tennis Team	2 courses* 200/hr	56 10	12,000 2,000	- 14,000
d. Tennis Team	210/hr	62	13,020	13,020
e. Volleyball Team	250/hr	120	30,000	30,000
f. Football	200/hr	60	12,000	12,000
g. Badminton	6 courses* 250/hr	60 50	8,000 12,500	- 20,500
TOTAL			-	135,520

\*School Sports Programme by LCSD and EDB

#### **Success Criteria:**

1. Satisfaction from teachers and school team members.
2. Results in inter-school competitions or other open competitions as compared to last year.

#### **Teacher in-charge**

Mrs. P. Y. Kwok

**School-based After-school Learning and Support Programmes 2018/19**  
**School-based Grant - Programme Plan**

**Name of School:** CCC Chuen Yuen College

**Project Coordinator:** HUNG SU Mei-kee **Contact Telephone No.:** 2420 5050

**Project Title:** Multiple Intelligence Development Programme (『文理體藝樂繽紛』活動資助 ----- 多元智能培育活動)

**A. The estimated number of students (count by heads) benefitted under this Programme is 340 (including A. 140 CSSA recipients, B. 140 SFAS full-grant recipients and C. 60 under school's discretionary quota).**

**B. Information on Activities to be subsidised/complemented by the grant.**

*Name / Type of activity	Objectives of the activity	Success criteria (e.g. learning effectiveness)	Method(s) of evaluation (e.g. test, questionnaire, etc)	Period/Date activity to be held	Estimated no. of participating eligible students#			Estimated expenditure (\$)	Name of partner/service provider (if applicable)
					A	B	C		
Dance Team	<ul style="list-style-type: none"> <li>- provide training on basic to advanced dancing techniques</li> <li>- participate in inter-school dance competitions (group or individual)/ other performance</li> </ul>	<ul style="list-style-type: none"> <li>- attendance over 80%</li> <li>- participants can master the techniques required in a particular dance designated by the tutor</li> </ul>	<ul style="list-style-type: none"> <li>- attendance</li> <li>- evaluation from the tutor</li> </ul>	Every Fri, from Sept. 2018 to May 2019	5	5	2	<b>6,000</b>	Chuen Yuen Dance Club  TIC: Mrs. LAU WONG Ka-man

Musical Instrument Classes	<ul style="list-style-type: none"> <li>- learn how to play a musical instrument, in their own choice</li> <li>- enrich the cultural life of students</li> </ul>	<ul style="list-style-type: none"> <li>- attendance over 80%</li> <li>- all participants can play 7 to 10 songs</li> </ul>	<ul style="list-style-type: none"> <li>- attendance</li> <li>- evaluation from tutors</li> </ul>	From Sep. 2018 to Jul. 2019, according to the dates of different courses	<b>45</b>	<b>45</b>	<b>20</b>	<b>120,000 (high course fees)</b>	<p>Fine Music Education (悅藝音樂教育中心), Hsin Hsiao Hung Music World (辛小紅藝術學院), Gloria Deo Music Culture, Hong Kong Harmonica Music Centre</p> <p>TIC: Miss SETO Bo-lai</p>
Advanced Basketball Training Course	<ul style="list-style-type: none"> <li>- develop intermediate to advanced skills in basketball training</li> <li>- participate in the inter-school basketball competitions (3 on 3 or full game)</li> </ul>	<ul style="list-style-type: none"> <li>- attendance over 80%</li> <li>- trainees work hard</li> <li>- above 80% of trainees report satisfactory in mastering the basketball skills through self-evaluation</li> <li>- trainees show an increase in self-esteem</li> </ul>	<ul style="list-style-type: none"> <li>- attendance</li> <li>- evaluation from coach and participants</li> </ul>	From Jan. to Aug. 2019 (18 hours)	<b>5</b>	<b>5</b>	<b>2</b>	<b>22,000 (coach fee or course fee)</b>	<p>Chuen Yuen Basketball Team</p> <p>TIC: Mr. SIU Hoi-ning</p>

Girl Guides International Exchange Programme/ Leadership Training Programme	<ul style="list-style-type: none"> <li>- enhance sharing among girl guides in different countries</li> <li>- widen horizon and build up leadership skills</li> </ul>	<ul style="list-style-type: none"> <li>- positive feedbacks in reflection journals</li> </ul>	<ul style="list-style-type: none"> <li>- reflection journals</li> </ul>	From Oct. 2018 to Aug. 2019, according to dates of different programmes	<b>1</b>	<b>1</b>	<b>0</b>	<b>5000</b> (*\$2,500/student)  (*expensive programme fee)	Hong Kong Girl Guides Association  TIC: Mrs. WU LUI Chun-fan
Girl Guides Camping	<ul style="list-style-type: none"> <li>- provide camping skills training</li> <li>- build up leadership skills</li> </ul>	<ul style="list-style-type: none"> <li>- all participants can complete tasks well in the camp</li> </ul>	<ul style="list-style-type: none"> <li>- evaluation from instructors</li> </ul>	Dec. 2018	<b>8</b>	<b>8</b>	<b>4</b>	<b>600</b>	Chuen Yuen College Girl Guide 35 <sup>th</sup> NT COY  TIC: Mrs. WU LUI Chun-fan
S1 Orientation Camp	<ul style="list-style-type: none"> <li>- to build a sense of belonging to school and the church among S1 students</li> </ul>	<ul style="list-style-type: none"> <li>- all participants enjoy the camp and have a good impression to the school and the church</li> </ul>	<ul style="list-style-type: none"> <li>- attendance teachers' observation</li> <li>- evaluation from tutors and students</li> </ul>	Jul. 2019	<b>30</b>	<b>30</b>	<b>15</b>	<b>7,000</b>	Chaplain  (Coordinators: Mrs. CHAN SHIU Sheung Yeung)
Leadership Training Programme	<ul style="list-style-type: none"> <li>- provide training of leadership techniques in team building, problems solving and effective communication skills</li> </ul>	<ul style="list-style-type: none"> <li>- all participants enjoy the camp</li> <li>- over 70% of participants show that the camp is helpful for their personal growth</li> </ul>	<ul style="list-style-type: none"> <li>- teachers' observation</li> <li>- evaluation from tutors and students</li> </ul>	Jul. to Aug. 2019	<b>15</b>	<b>15</b>	<b>10</b>	<b>20,000</b> (*\$500/student)	Chaplain  (Coordinator: Mrs. CHAN SHIU Sheung Yeung)

Local Community Experience Programme (New)	<ul style="list-style-type: none"> <li>- provide opportunity for the students to serve the others in the community</li> </ul>	<ul style="list-style-type: none"> <li>- all participants enjoy the tour</li> <li>- over 70% of participants show that the programme is beneficial to their spiritual growth</li> </ul>	<ul style="list-style-type: none"> <li>- reflection essay</li> <li>- teachers' observation</li> <li>- evaluation from tutor and students</li> </ul>	Jul. to Aug. 2019	10	10	5	6,000	Chaplain  (Coordinators: Mrs. CHAN SHIU Sheung Yeung)
Sports Exchange Tour	<ul style="list-style-type: none"> <li>- provide intermediate to advanced training on sports</li> <li>- experience sports cultures in Shanghai</li> </ul>	<ul style="list-style-type: none"> <li>- over 70% of participants show that their experience in sports cultural is enriched</li> </ul>	<ul style="list-style-type: none"> <li>- teachers' observation</li> <li>- reflection journals</li> </ul>	Jul. 2019	5	5	3	29,900 (*\$2300/student)  (*increased tour fee)	CCC KLA-PE  TIC: Mr. SIU Hoi-ning
Moral and Civic Education Study/ Cultural Exchange Tour	<ul style="list-style-type: none"> <li>- To widen students' exposure and deepen students' understanding on some cultural aspects of the visited places in China or Southeast Asian countries</li> </ul>	<ul style="list-style-type: none"> <li>- 80% of the trippers agree that the activities help enhance their understanding of the theme of the study/cultural exchange tour</li> <li>- the trippers can complete the tour reflection journals with a satisfactory performance</li> </ul>	<ul style="list-style-type: none"> <li>- reflection journals</li> </ul>	Proposed dates: April 2019	10	10	0	40,000 (\$2000/student)	Moral and Civic Education Committee  TIC: Mr. CHAN Ki-yeung

School Picnic (S1-6)	<ul style="list-style-type: none"> <li>- provide opportunity for students to organize activities and participate in school picnic</li> <li>- develop students' self-care ability and interpersonal skills</li> <li>- build up positive attitudes and class morale</li> <li>- raise awareness of country park protection and environmental conservation</li> </ul>	<ul style="list-style-type: none"> <li>- attendance over 90%</li> <li>- over 70% of participants show that the activity can help their personal and social development and raise their conservation awareness</li> </ul>	<ul style="list-style-type: none"> <li>- attendance</li> <li>- questionnaires</li> <li>- teachers' observation</li> </ul>	11 <sup>st</sup> Oct. 2019	<b>140</b>	<b>140</b>	<b>60</b>	<b>15,000</b>	<p>Activity Committee</p> <p>TIC: Mr. LI Siu-Kei and Mrs HUNG SU Mei-kee</p>
Prefect Training Camp ( <i>New</i> )	<ul style="list-style-type: none"> <li>- To build up team spirit</li> <li>- To develop problem-solving skills in handling daily duty</li> </ul>	<ul style="list-style-type: none"> <li>- the team spirit of the team is uplifted and the prefects can apply the problem-solving skills learnt in their daily duty</li> </ul>	<ul style="list-style-type: none"> <li>- questionnaires, advisors' observation.</li> </ul>	April, 2019	<b>12</b>	<b>18</b>	<b>10</b>	<b>6,000</b> <b>(\$150/student)</b>	<p>Discipline Committee</p> <p>TIC – Mr. KWOK Chi-fung</p>
Leadership Training for Head and Vice Head Prefects ( <i>New</i> )	<ul style="list-style-type: none"> <li>- To master the skills in leading the Prefect Team</li> </ul>	<ul style="list-style-type: none"> <li>- the leadership skills are mastered while managing the Prefect Team.</li> </ul>	<ul style="list-style-type: none"> <li>- evaluation by organizer, advisors' observation</li> </ul>	October 2018 to February 2019	<b>1</b>	<b>1</b>	<b>1</b>	<b>3,000</b> <b>(\$1000/student)</b>	<p>Hong Kong Federation of Youth Groups</p> <p>TIC – Mr. KWOK Chi-fung</p>

Badminton Team( <i>New</i> )	<ul style="list-style-type: none"> <li>- provide training on basic to advanced badminton skills</li> <li>- participate in inter-school badminton competitions (group or individual)</li> </ul>	<ul style="list-style-type: none"> <li>- attendance over 80%</li> <li>- participants can master the skills required in a badminton competition and have a higher confidence in the competition</li> </ul>	<ul style="list-style-type: none"> <li>- attendance evaluation from the coach</li> </ul>	Every Fri, from Sept. 2018 to May 2019	<b>6</b>	<b>6</b>	<b>3</b>	<b>7,000</b>	Chuen Yuen Badminton Team TIC: Mr. LO Kwok-wai
Career Visits	<ul style="list-style-type: none"> <li>- To widen the scope of students through career oriented activities</li> </ul>	<ul style="list-style-type: none"> <li>- Over 90% students find that they know more about their career interest</li> </ul>	<ul style="list-style-type: none"> <li>- Attendance</li> </ul>	From Oct. 2018 to Aug. 2019, according to dates of different programmes	<b>20</b>	<b>20</b>	<b>10</b>	<b>6,000</b>	Mrs LOO WONG Hang-shan
<b>Total no. of activities: 15</b>					<sup>@</sup> No. of man-times	<b>313</b>	<b>319</b>	<b>142</b>	Total estimated expenditure (\$)  273,500
					<sup>**</sup> Total no. of man-times	<b>774</b>			

(Estimated) Surplus Grant in 2017-18: \$180,000

Total estimated expenditure in 2018-19: \$273,500

(Estimated) Grant from EDB in 2018-19: \$165,600 (276x\$600)

(Estimated) Total Grant Available in 2018-19: \$351,600

Note:

\* Name/type of activities are categorized as follows: tutorial service, learning skill training, languages training, visits, art /culture activities, sports, self-confidence development, volunteer service, adventure activities, leadership training, and communication skills training courses.

@ Participation counts: refers to the aggregate no. of benefitted students participating in each activity listed above.

\*\*Total no. of participation count: the aggregate of (A) + (B) + (C)

# Eligible students: students in receipt of CSSA (A), SFAS full grant (B) and disadvantaged students identified by the school under the 25% discretionary quota (C) .



Three-year plan –Measures to broaden students’ choices of elective subjects and provision of gifted education programmes for 2018-2021 cohort of senior secondary students

The following programmes are adopted with the support of EDB’s Diversity Learning Grant (DLG):

DLG funded Programme(s)	Strategies & benefits anticipated (e.g. in what way students’ diverse learning needs are catered for)	Name of programme(s) / course(s) and provider(s)	Duration of the programme / course	Target students	Budget	Estimated no. of students involved in each school year			Evaluation of student learning / success indicators	Teacher-in-charge / Course provider
						18/19	19/20	20/21		
Network Programme	- In view of the small number of students opting for Music, this Network Programme can help to cater students’ diverse needs.	Network Programme (Music) Provider	3 years	Students who have pass Grade 5 in music examination	\$21,000	1	1	1	Students will take the HKDSE Examination.	Ling Liang Church M H Lau Secondary School & Ms Seto Bo Lai.
Other Languages	- To enhance students’ competitiveness in the 21 <sup>st</sup> Century and increase their chances for tertiary education	Japanese	3 years	Students who have taken Japanese in Junior forms.	\$44,400	4	4	4	Students will take the AS-level examination offered by the Cambridge International Examinations and administrated by the HKEAA.	The Association of Directors and Former Directors of Pok Oi Hospital limited Leung Sing Tak College & Mr. Ma Wa Kwong
Other Languages	- To enhance students’ competitiveness in the 21 <sup>st</sup> Century and increase their chances for tertiary education	German	3 years	Students who have taken German in Junior forms.	\$11,100	1	1	1	Students will take the AS-level examination offered by the Cambridge International Examinations and administrated by the HKEAA.	The Association of Directors and Former Directors of Pok Oi Hospital limited Leung Sing Tak College & Mr. Ma Wa Kwong

DLG funded Programme(s)	Strategies & benefits anticipated (e.g. in what way students' diverse learning needs are catered for)	Name of programme(s) / course(s) and provider(s)	Duration of the programme / course	Target students	Budget	Estimated no. of students involved in each school year			Evaluation of student learning / success indicators	Teacher-in-charge / Course provider
						18/19	19/20	20/21		
Other Languages	- To enhance students' competitiveness in the 21 <sup>st</sup> Century and increase their chances for tertiary education	France	3 years	Students who have taken France in Junior forms.	\$33,300	3	3	3	Students will take the AS-level examination offered by the Cambridge International Examinations and administrated by the HKEAA.	The Association of Directors and Former Directors of Pok Oi Hospital limited Leung Sing Tak College & Mr. Ma Wa Kwong
Other programme	- To enhance students' debating skills	English debate course	2 weeks	S4 students in the debating team	\$8,000	15	--	--	Students will improve their skills in debate.	Mrs. Ma Lung Po Ling & tutors from service provider
	- To enhance students' interview skills	Interview course	2 weeks	S6 elite students selected by teachers	\$8,000	--	--	10	Students will be equipped with the skills to conduct an individual presentation or a forum showing critical thinking.	Mrs. Ma Leung Po Ling & tutors from service provider
	- To enrich students' reading experience and stimulate their ability in creative writing.	Reading enhancement course	10 lessons	S4 & S5 elite students selected by teachers	\$16,800	10-20	10-20	--	Students will improve their writing skills	Ms. Lai Mei Fung & tutors from service provider
	- To strengthen students abilities on problem solving and logic thinking.	Mathematic enrichment course for able students	8 weeks	S4 & S5 elite students selected by teachers	\$5,000	20	20	--	Students will improve their abilities on problem solving and logical thinking.	Mr. Tang Shu Yan & tutors from service provider

DLG funded Programme(s)	Strategies & benefits anticipated (e.g. in what way students' diverse learning needs are catered for)	Name of programme(s) / course(s) and provider(s)	Duration of the programme / course	Target students	Budget	Estimated no. of students involved in each school year			Evaluation of student learning / success indicators	Teacher-in-charge / Course provider
						18/19	19/20	20/21		
	- To promote students' interest and sense of achievement in Mathematics and Science subjects.	Secondary School Mathematics and Science Competition 2019 (organized by The Hong Kong Polytechnic University)	Late April to early May	S.5 students nominated by Mathematics and Science teachers with specific criteria	\$2,200	--	15	--	Competition results and Certificates	Mr. Ng Chap Fai
	- To enrich students' critical thinking.	Debate skill training course	4 lessons in 2 months from March to May 2019	S4 students nominated by Liberal Studies Department with specific criteria	\$5,000	20	--	--	One debate activity	Mrs. Li Ko Hui Yan & tutors from service provider
	- To enrich students' experience in tackling chemistry problems	Australian National Chemistry Quiz	1-hour quiz	S.4 Chemistry students	\$500	10	--	--	Performance analysis of each participant	Mr. Kwok Chi Fung
	- To promote National Education : Caring for our country	Visit to the mainland	4 days	S4 & S5 students selected by teachers	\$15,000	15	15	--	Students will experience mainland culture and have a positive attitude towards the Sino-Hong Kong relationship.	Mr Chan Ki Yeung & tutors from service provider

CCC Chuen Yuen College

Annual Programme Proposal for DLG-funded Other programme (Gifted Education) 2018-19

Domain	Programme	Objective(s)	Targets (No./level/selection)	Duration/ Start Date	Deliverables	Teacher i/c	Budget
Network Programme	Physical Education	In view of the small number of students opting for Physical Education, this Network Programme can help to cater students' diverse needs.	<ul style="list-style-type: none"> <li>● 1 student</li> </ul>	Whole year	Students will take the HKDSE Examination.	Rhenish Church Pang Hok Ko Memorial College & Mrs. Kwok Yeung Po Yee	\$7,800
Network Programme	Music	In view of the small number of students opting for Music, this Network Programme can help to cater students' diverse needs.	<ul style="list-style-type: none"> <li>● 1 student</li> <li>● Student who have pass Grade 5 in music examination</li> </ul>	Whole year	Students will take the HKDSE Examination.	Ling Liang Church M H Lau Secondary School & Ms Seto Bo Lai.	\$7,800
Other Languages	Japanese	To enhance students' competitiveness in the 21 <sup>st</sup> Century and increase their chances for tertiary education	<ul style="list-style-type: none"> <li>● 3 students</li> <li>● Student who have potential in language</li> </ul>	Whole year	Students will take the AS-level examination offered by the Cambridge International Examinations and administrated by the HKEAA.	Tutors from service provider	\$11,700
Other Languages	France	To enhance students' competitiveness in the 21 <sup>st</sup> Century and increase their chances for tertiary education	<ul style="list-style-type: none"> <li>● 2 students</li> <li>● Student who have potential in language</li> </ul>	Whole year	Students will take the AS-level examination offered by the Cambridge International Examinations and administrated by the HKEAA.	Tutors from service provider	\$7,800

Domain	Programme	Objective(s)	Targets (No./level/selection)	Duration/ Start Date	Deliverables	Teacher i/c	Budget
English Language	English debate course	To enhance students' debating skills and public speaking skills	<ul style="list-style-type: none"> <li>● 20 students</li> <li>● S4-S5 students</li> <li>● Nominated by English Department with specific criteria</li> </ul>	6 lessons in 2 weeks in August	Debate contest in the last lesson	Commissioned to service provider with Mrs. Ma Leung Po Ling as coordinator	\$8,000 (course materials and tutor fees)
English Language	Preparatory Course for JUPAS Interview	To enhance students' discussion skills and critical thinking skills	<ul style="list-style-type: none"> <li>● 15-20 students</li> <li>● S6 students</li> <li>● Nominated by English teachers</li> </ul>	6 lessons in 2 weeks in August	Students were equipped with the skills to conduct an individual presentation, a group discussion and a forum showing critical thinking	Commissioned to service provider with Mrs. Ma Leung Po Ling as coordinator	\$8,000 (course materials and tutor fees)
English Language	Drama Script Writing Course	<ul style="list-style-type: none"> <li>● To boost students' interest in reading drama script.</li> <li>● To use daily-life language to write drama script.</li> <li>● To learn the writing skills in drama script writing</li> </ul>	<ul style="list-style-type: none"> <li>● 12 students</li> <li>● S4 &amp; S5 students</li> </ul>	8 lessons	Students wrote short scripts in the course and helped writing the drama scripts for their Houses in an inter-house drama competition	Commissioned to service provider with Mrs. Ma Leung Po Ling as coordinator	\$10,000 (course materials and tutor fees)
Chinese Language	Reading Enhancement Course (Elementary)	To enrich students' reading experience and stimulate their ability on creative writing.	<ul style="list-style-type: none"> <li>● 15-20 students</li> <li>● S4 students</li> <li>● Nominated by Chinese Language teachers</li> </ul>	8 lessons	One reading or writing assignment in each lesson	Commissioned to service provider with Miss Lai Mei Fung as coordinator	\$8,000 (course fee)

Domain	Programme	Objective(s)	Targets (No./level/selection)	Duration/ Start Date	Deliverables	Teacher i/c	Budget
Chinese Language	Reading Enhancement Course (Intermediate)	To enrich students' reading experience and stimulate their ability on creative writing.	<ul style="list-style-type: none"> <li>● 15-20 students</li> <li>● S5 students</li> <li>● Nominated by Chinese Language teachers</li> </ul>	8 lessons	One reading or writing assignment in each lesson	Commissioned to service provider with Miss Lai Mei Fung as coordinator	\$8,000 (course fee)
Mathematics	Mathematics Uplifting Course	To consolidate students' ability on problem solving and logic thinking.	<ul style="list-style-type: none"> <li>● 20 Students</li> <li>● S4 students</li> <li>● Nominated by subject teachers based on their first term examination</li> </ul>	8 lessons from March 2019 (one lesson per week)	Notes and assignment in each lesson	Commissioned to service provider with Mr. Tang Shu Yan as coordinator	\$2,000 (course fee)
Mathematics	Mathematics Uplifting Course	To consolidate students' ability on problem solving and logic thinking.	<ul style="list-style-type: none"> <li>● 20 Students</li> <li>● S5 students</li> <li>● Nominated by subject teachers based on their first term Examination</li> </ul>	8 lessons from March 2019 (one lesson per week)	Notes and assignment in each lesson	Commissioned to service provider with Mr. Tang Shu Yan as coordinator	\$2,000 (course fee)
Mathematics and Science	Secondary School Mathematics and Science Competition 2018 (organized by The Hong Kong Polytechnic University)	To promote students' interest and sense of achievement in Mathematics and Science subjects.	<ul style="list-style-type: none"> <li>● 30 students</li> <li>● S.5 students</li> <li>● Nominated by Mathematics and Science teachers with specific criteria</li> </ul>	Late April to early May	Competition results and Certificates	Mr. Ng Chap Fai	\$2,500 (enrolment fee)

Domain	Programme	Objective(s)	Targets (No./level/selection)	Duration/ Start Date	Deliverables	Teacher i/c	Budget
Chemistry Department	Australian National Chemistry Quiz	To enrich students' experience in tackling chemistry problems	<ul style="list-style-type: none"> <li>● 20 students</li> <li>● S.4 and S.5 Chemistry students</li> </ul>	1-hour quiz in July 2019	Performance analysis of each participant	Mr. Kwok Chi Fung	\$500 (Entry fee)
Moral and Civic Education	Cross-Border Learning	To promote National Education: Caring for our country	<ul style="list-style-type: none"> <li>● 30 students</li> <li>● S.4 and S.5 students</li> <li>● Elite students selected by teachers</li> </ul>	4 days	Reports on the theme of the exchange programme.	Commissioned to service provider with Mr. Chan Ki Yeung as coordinator	\$15,000 (transportation fee)

「姊妹學校交流計劃」(2018 – 2019)  
姊妹學校名稱：肇慶鼎湖區實驗中學

締結日期： 22-12-2016

交流項目名稱及內容	預期目標	日期	監察／評估	財政預算	負責老師
<p><b>初中內地交流活動</b> 本校老師帶領 20 位學生探訪鼎湖區實驗中學，與當地師生一起學習、進行英語活動、探討鼎湖區地理及人文文化。</p>	<ul style="list-style-type: none"> <li>◇ 通過多元化學習，認識鼎湖的歷史文化、自然風貌、環境保育。</li> <li>◇ 通過英語活動，增加兩地學生英語交流機會及增進友誼。</li> <li>◇ 增加學生對當地教育的認識，拓闊視野，提升多角度分析能力。</li> <li>◇ 透過與實驗中學老師共同預備，促進專業交流。</li> </ul>	20/12/18-22/12/18	<ul style="list-style-type: none"> <li>◇ 問卷調查</li> <li>◇ 老師觀察及評估</li> <li>◇ 學生反思文章</li> </ul>	\$2000x 22(人) = \$44000	<ul style="list-style-type: none"> <li>1.* 陳其暘老師</li> <li>2. 陳蕙瑜老師</li> </ul>



**CCC CHUEN YUEN COLLEGE**  
**School Calendar 2018-2019**

Month	Cycle	S	M	T	W	T	F	S	Month	Cycle	S	M	T	W	T	F	S				
S E P T E M B E R	1							1	M A R C H	14						1	2	School re-opening..... Mon 3/9			
	2	2	3	4	5	6	7	8			3	4	5	6	7	8	9	IV	SU Election Day..... Thur 20/9		
	3	9	10	11	12	13	14	15			10	11	12	13	14	15	16	V	VI	Day after Mid-Autumn Festival... Tue 25/9	
O C T O B E R	4								A P R I L	17								National Day..... Mon 1/10			
	5	16	17	18	19	20	21	22			17	18	19	20	21	22	23	III	IV	School Picnic..... Thur 11/10	
	6	23	24	25	26	27	28	29			24	25	26	27	28	29	30	I	II	Staff Development Day..... Fri 12/10	
N O V E M B E R	7								M A Y	18								Chung Yeung Festival..... Wed 17/10			
	8	7	8	9	10	11	12	13			17	18	19	20	21	22	23	IV	V	Test Week 1..... Mon 15/10- Tue 23/10	
	9	14	15	16	17	18	19	20			14	15	16	17	18	19	20	V	VI	Parents' Day (S1,S6) & Parents' Seminar (S3,S5)..... Sat 3/11	
D E C E M B E R	10	21	22	23	24	25	26	27	J U N E	19	21	22	23	24	25	26	27		Day after Parents' Seminar..... Mon 5/11		
	11	28	29	30	31						19	20	21	22	23	24	25	VI	Day after P6 Open Day..... Mon 12/11		
	12										20	19	20	21	22	23	24	25	VII	School Anniversary..... Fri 16/11	
J A N U A R Y	13								J U L Y	20								Test Week 2..... Mon 19/11- Mon 26/11			
	14	4	5	6	7	8	9	10			21	22	23	24	25	26	27	VI	Athletic Meets..... Wed 28/11& Thur 29/11		
	15	11	12	13	14	15	16	17			28	29	30						Day after Athletic Meets..... Fri 30/11		
F E B R U A R Y	16	18	19	20	21	22	23	24	A U G U S T	21	28	29	30					Staff Development Day..... Fri 7/12			
	17	25	26	27	28	29	30				19	5	6	7	8	9	10	11	Christmas Service & Tea Party..... Fri 21/12		
	18										20	12	13	14	15	16	17	18	II	III	Christmas & New Year Holidays..... Mon 24/12- Wed 2/1
M A R C H	19								A U G U S T	22								Half-yearly Examination..... Thur 3/1- Tue 15/1			
	20	4	5	6	7	8	9	10			21	19	20	21	22	23	24	25	II	III	S6 Mock Exam..... Thur 3/1- Mon 21/1
	21	11	12	13	14	15	16	17			28	26	27	28	29	30	31	IV	V	Marking Holiday..... Wed 16/1	
A P R I L	22	18	19	20	21	22	23	24	S E P T E M B E R	23	25	26	27	28	29	30		Lunar New Year Holidays..... Mon 4/2 Wed 13/2			
	23	25	26	27	28	29	30				21	22	23	24	25	26	27	VI	VII	Parents' Day..... Sat 16/2	
	24										22	2	3	4	5	6	7	8		Day after Parents' Day..... Mon 18/2	
M A Y	25								O C T O B E R	24								Test Week 3..... Mon 11/3- Mon 18/3			
	26	1	2	3	4	5	6	7			23	9	10	11	12	13	14	15	CCC Flag-Selling Day..... Sat 30/3		
	27	8	9	10	11	12	13	14			24	16	17	18	19	20	21	22	Day after Flag-Selling Day..... Mon 1/4		
J U N E	28	15	16	17	18	19	20	21	N O V E M B E R	25	22	23	24	25	26	27	28	29	Ching Ming Festival Holiday..... Fri 5/4		
	29	22	23	24	25	26	27	28			25	23	24	25	26	27	28	29	Staff Development Day..... Fri 12/4		
	30	29	30	31							26	30	31							Easter Service..... Tue 16/4	
J U L Y	31								D E C E M B E R	26								Easter Holidays..... Wed 17/4- Thur 25/4			
	1	2	3	4	5	6	7	8			27	7	8	9	10	11	12	13	Test Week 4..... Mon 29/4- Tue 7/5		
	2	1	2	3	4	5	6	7			28	14	15	16	17	18	19	20	Labour Day..... Wed 1/5		
A U G U S T	3								J A N U A R Y	27								Day after the Buddha's Birthday..... Mon 13/5			
	4	6	7	8	9	10	11	12			29	21	22	23	24	25	26	27	Speech Day..... Sat 25/5		
	5	13	14	15	16	17	18	19			30	28	29	30	31				Day after Speech Day..... Mon 27/5		
S E P T E M B E R	6								F E B R U A R Y	28								S3 Final Examination..... Mon 3/6- Fri 14/6			
	7	4	5	6	7	8	9	10			31	4	5	6	7	8	9	10	Final Examination..... Thur 6/6- Wed 19/6		
	8	11	12	13	14	15	16	17			1	11	12	13	14	15	16	17	Tuen Ng Festival..... Fri 7/6		
O C T O B E R	9								M A R C H	29								Marking Holiday..... Thur 20/6			
	10	17	18	19	20	21	22	23			2	12	13	14	15	16	17	18	The HKSAR Establishment Day... Mon 1/7		
	11	24	25	26	27	28					3	19	20	21	22	23	24	25	Summer Vacation..... Tue 16/7 Sat 31/8		