

Use of Capacity Enhancement Grant 2019-20

Proposal 1

Task Area English Fun Day (S.1 – S.3)

An English programme targeted at the average students to experience the joy of learning English and appreciate its relevance and usefulness in experiential learning

Implementation Plan

Location: Hong Kong landmarks and interesting facilities

Date & Time: Saturday: 9:00 a.m. – 4:00 p.m.

Participants: One for S.1 and One for S.2 – S.3

No. of Classes: 2

Class size: 20 students, 2 school teachers, 1 NET

Lesson duration: 7 hours per day per NET

Facilitators: One dynamic Native English-speaking teacher (NET)

Materials: Teaching resources

Focus: Fun day activities using English as a medium

Benefits Anticipated

The group of participants will experience the authentic use of English language with the specific themes and areas of studies. Students' interest in English language will be enhanced. They will do interviews with foreigners and present the findings after the observational activities. Their confidence in jotting notes and presenting ideas will be enhanced.

Implementation Schedule Oct 2019 to Dec 2019

Resources Required

Programme Fee - \$10,000 X 2 (including entry fee and coach fee)

Total - \$20,000

Performance Indicators

1. Assessment report given by the service provider
2. Participants' feedback
3. Teachers' feedback on the performances of instructors and students

Successful Criteria

90% of students or above will find the programme useful and interesting in enhancing the skills in jotting notes and presenting their findings with the authentic use of English language.

Person-in-charge

Mr. Chan Ki Yeung

Use of Capacity Enhancement Grant 2019-20

Proposal 2

Task Area S.1 and S.2 Readers' Theatre Workshop

An English programme targeted at the above-average students to enhance their interest in language arts and confidence in speaking.

Implementation Plan

1. 1 class of 8 90-minute sessions will be held on Saturday.
2. Class size: 20 students

Benefits Anticipated

The group of participants will have in-depth training in techniques of 'reading out loud' and confidence building. Reader's Theatre is prelude to full-blown drama. Students' interest in language arts will be enhanced. Students have a script to read from, receive guidance on how to read the script with the right pronunciation, stress, intonation, pause, volume and much more. A better examination performance is also expected in the oral examination.

Implementation Schedule: Oct 2019 to Dec 2019

Resources Required

Programme Fee - \$950 x 1.5 hours x 8 sessions = \$11,400.

Total - \$11,400.

Performance Indicators

1. Assessment report given by the service provider
2. Participants' feedback
3. Teachers' feedback on class performance

Successful Criteria

90% of students or above will find the course useful and can demonstrate an improvement in oral performance.

Person-in-charge

Mr. Chan Ki Yeung

Use of Capacity Enhancement Grant 2019-20

Proposal 3

Task Area S4 DSE reading about global issues through discussion (elite)

An English programme targeted at the above-average students to enhance their reading skills and knowledge in global issues.

Implementation Plan

- | | | | |
|----------------------|----------------------|-----------------|---|
| 1. No. of classes: | 1 | No. of lessons: | 6 |
| Duration of lessons: | 1.5 hours | | |
| Period: | 2 nd Term | | |
| 2. Class size: | 20 students | | |

Benefits Anticipated

The participants will be exposed to texts about global issues and their knowledge span will be widened. They are expected to polish their speaking skills by exchanging ideas in controversial issues around the world.

Resources Required Course fee - \$1,000 x 1.5 hours x 6 sessions = \$9,000.

Performance Indicators

1. Assessment report given by the service provider
2. Participants' feedback
3. Teachers' feedback on class performance

Successful Criteria

90% of the participants or above will find the course useful and 60% of them can demonstrate an improvement in Paper 1 reading.

Person-in-charge

Miss Leung Po Ling

Use of Capacity Enhancement Grant 2019-20

Proposal 4

Task Area S5 DSE speaking (average students)

An English speaking programme targeted at the average students to enhance their speaking skills and boost their confidence in expressing themselves in discussion.

Implementation Plan

- | | | | |
|----------------------|----------------------|-----------------|---|
| 1. No. of classes: | 1 | No. of lessons: | 6 |
| Duration of lessons: | 1.5 hours | | |
| Period: | 2 nd Term | | |
| 2. Class size: | 16 students | | |

Benefits Anticipated

The participants will polish their speaking skills by participating in discussion and exchanging ideas, which are enhanced by using appropriate language input.

Resources Required Course fee - \$900 x 1.5 hours x 6 sessions = \$8,100.

Performance Indicators

1. Assessment report given by the service provider
2. Participants' feedback
3. Teachers' feedback on class performance

Successful Criteria

90% of the participants or above will find the course useful and 60% of them can demonstrate improvement in the Vocabulary and Ideas Domain in the speaking assessment.

Person-in-charge

Miss Leung Po Ling

Use of Capacity Enhancement Grant 2019-20

Proposal 5

Task Area S5 DSE writing tutorial class (elite)

An English writing programme targeted at more capable students to enhance their writing skills.

Implementation Plan

- | | | | |
|----------------------|----------------------|-----------------|---|
| 1. No. of classes: | 1 | No. of lessons: | 6 |
| Duration of lessons: | 1.5 hours | | |
| Period: | 2 nd Term | | |
| 2. Class size: | 20 students | | |

Benefits Anticipated

An English writing programme targets at students who are proficient in writing in order to enhance their writing skills with appropriate tone and register. Also they are expected to expand their vocabulary bank in writing DSE topics.

Resources Required Course fee - \$900 x 1.5 hours x 6 sessions = \$8,100.

Performance Indicators

1. Assessment report given by the service provider
2. Participants' feedback
3. Teachers' feedback on class performance

Successful Criteria

90% of the participants or above will find the course useful and 60% of them can demonstrate an improvement in Paper 2 writing.

Person-in-charge

Miss Leung Po Ling

Use of Capacity Enhancement Grant 2019-20
Employment of a Teaching Assistant (MCED)
Proposal 6

Aim

Enhancement of teacher capacity

Implementation Plan:

1. To assist teachers in preparing teaching materials for moral and civic education lessons.
2. To assist teachers in running lesson-time class activities and activities held on Saturdays
3. To assist Moral and Civic Education Committee in running Lei Tak Association for organizing activities, especially those held on Saturdays

Benefits Anticipated

1. Teachers' workload could be reduced.
2. Systematic organisation and storage of various resources and materials
3. Better support in carrying out measures related to school major concerns could be given.

Implementation Period

From 1st September, 2019 to 31st August, 2020

Resources Required

Salary - \$16,000 x 12 = \$192,000
MPF - \$16,000*0.05x12 = \$9,600
Total - = \$201,600

Performance Indicators

1. Punctual and accurate delivery of data/resource materials.
2. Number of hours in conducting extensive activities for the committee.
3. Satisfactory Response from the members of Moral and Civic Education Committee.

Assessment Mechanism

1. Students' participation in activities organized.
2. Performance appraisal on the teacher assistant by the relevant heads.

Person-in-charge

Mr. Chan Ki Yeung

Use of Capacity Enhancement Grant 2019-20
Employment of Teaching Assistant (e-Learning Support Group)
Proposal 7

Aim

Enhancement of teacher capacity.

Major Area of Concern

1. To assist teachers in preparing e-Learning teaching and learning materials
2. To assist teachers in preparing lesson plan on Learning Management System (LMS)
3. To assist teachers in conducting e-Learning lessons
4. To facilitate the preparation work of S1-3 Life-wide Learning Day
5. To apply e-Learning elements on S1-3 Project Learning
6. To support the e-Learning sharing seminar / workshop among teachers

Implementation Plan

A teaching assistant will be employed from September to August

Benefits anticipated

1. Better support in Learning Management System (LMS) and Management Device Management (MDM)
2. Establish e-Learning resources and materials for different subjects
3. Better support in conducting e-Learning lessons

Implementation Schedule

September 2019 to August 2020

Resources Required

Salary - \$16,000 x 12 = \$192,000

MPF - \$16,000*0.05x12 = \$9,600

Total - = \$201,600

Performance Indicators

1. Delivery of e-Learning teaching materials
2. Number of e-Learning lessons
3. Satisfaction of teachers

Assessment Mechanism

1. Teachers' feedback on the materials produced.
2. Performance appraisal on the teacher assistant by the relevant panel heads

Person-in-charge

Mr. Hung Shu

Use of Capacity Enhancement Grant 2019-20

Mathematics Enrichment Programme

Proposal 8

Task Area

Training Programme for Junior form Mathematics Team.

Major Area of Concern

To enhance students' ability on problem solving and logic thinking.

Implementation Plan

1. Class size: around 15 to 20 students a class.
2. 20 sessions held on weekday afterschool.
3. Each session lasts for 75 minutes.
4. Invite alumni (Studying Mathematics/Education in University) as Tutor

Benefits anticipated

1. Students will be better equipped for Mathematics Competitions.
2. Students will explore in different areas of Mathematics.

Implementation Schedule

Early October 2019 to April 2020

Resources Required

Salary for tutor – $\$320 \times 20 = \6400 (\$320 per session)

Performance Indicators

1. Feedback from course participants.
2. Post test result from course participants.

Person-in-charge

Mr. Sin Wing Hon

Use of Capacity Enhancement Grant 2019-20

Extended Training for School Teams

Proposal 9

Aim: To provide systematic and professional training programme for school teams

Major Area of Concern:

1. To provide students with more opportunities to participate in sports so as to promote a sporting culture in school campus;
2. To encourage students to participate in sports on a regular basis and develop a healthy and active lifestyle;
3. To raise the sport performance standard among students and identify potential student athletes for further training

Implementation Plan

Coaches will be hired to train the members of the following teams throughout the school year:

- a. Basketball Team
- b. Swimming Team
- c. Table Tennis Team
- d. Tennis Team
- e. Volleyball Team
- f. Football
- g. Badminton

Benefits

More varieties of training can be provided to talented students.

Teachers' burden can be shared with coaches.

Better results in the Inter-school and the Open competitions

Budget

Brief Description of items required	Estimated Unit Price (\$)	Quantity Required (hrs)	Estimated Amount (\$)	Total Amount (\$)
a. Basketball Team	250/hr	120	30,000	30,000
b. Swimming Team	250/hr	100	25,000	25,000
c. Table Tennis Team	2 courses*	56	12,000	-
	200/hr	15	3,000	15,000
d. Tennis Team	210/hr	60	12,600	12,600
e. Volleyball Team	300/hr	120	36,000	36,000
f. Football	250/hr	120	30,000	30,000
g. Badminton	4 courses*	60	6,000	-
	250/hr	60	15,000	21,000
h. Beach Volleyball	300/hr	20	6,000	6,000
		731	TOTAL	175,600

*School Sports Programme by LCSD and EDB

Success Criteria:

1. Satisfaction from teachers and school team members.
2. Results in inter-school competitions or other open competitions as compared to last year.

Teacher in-charge : Ms. Yeung Po Yee

Use of Capacity Enhancement Grant 2018-19

Employment of Sport Assistant

Proposal 10

Task Area

Multiple-Intelligence Development (Bodily-kinesthetic intelligence)

Major Area of Concern

Enhance teachers' capacity in school team's training and improve the efficacy of the P.E. Department.

Implementation Plan

One part-time sport assistant is employed to:

1. Assist in managing PE assets and clerical work
2. Assist in the events of athletic meets and swimming gala
3. Provide support in school team training
4. Assist teachers in leading students to different competitions
5. Provide support to the management of Fitness room.

Benefits Anticipated

Support to the athletes and the department are expected.

Implementation Schedule

September 2019 to August 2020

Resources Required

Basic salary: \$80 x 50 hours/month x 10 months

Total: \$40,000.00

Performance Indicator

Satisfaction of PE teachers

Teacher-in-charge

Ms. Yeung Po Yee